

Yorktown Freight Shed, Riverwalk Landing

331 Water Street, Yorktown, Virginia

Fee Schedule

(for events held before 12/31/2017)

Reservations:

The Freight Shed may be reserved by the County or by Private Users as much as eighteen (18) months in advance. Non-profit Groups may reserve twelve (12) months in advance. Full payment of the Reservation Deposit must be made within ten (10) days of the submittal of a completed Reservation Agreement. Reservations are not booked until the Reservation Deposit has been paid. The balance of rental fee (full fee amount for event minus Reservation Deposit) is due sixty (60) days prior to the event. Failure to complete payment for a reserved date will void the reservation and open that date/time to other interested parties.

Payment:

Payment shall be made by check payable to **Treasurer, County of York** and mailed to **York County, Attn: Freight Shed Mgmt, P.O. Box 51, Yorktown, VA 23690**

Cancellation: Reservation Deposits are non-refundable.

Historic Freight Shed	Pricing	Notes
Regular Hours	Monday - Thursday -- (10:00 am - 5:00 pm)	
Private	\$500 base fee	Includes 3 hours event time & 1 hour for setup/cleanup for a total of 4 hours.
York County Non-profit Groups**	\$350 base fee	
Extended Hours	Monday - Thursday -- (5:00 pm - 11:00 pm) Sunday - (10:00 am - 11:00 pm)	
Private	\$600 base fee	Includes 3 hours event time & 1 hour for setup/cleanup for a total of 4 hours.
York County Non-profit Groups**	\$400 base fee	
Premium Hours	Friday and Saturday -- (10:00 am - 11:00 pm)	
Private	\$1,000 base fee	Includes 3 hours event time & 1 hour for setup/cleanup for a total of 4 hours.
York County Non-Profit Groups**	\$500 base fee	
** see Section 10 in the Policies and Procedures, for definition of “Non-profit Groups”		
Extra event hours	\$150 per hour, or portion thereof	
Extra set-up/clean-up hours	\$50 per hour, or portion thereof	
Reservation deposit	\$200	Necessary to finalize the reservation and is due within 10 days of the application. Applied to balance due; non-refundable upon cancellation.
Damage Deposit	\$200	Refundable w/no damage.
Gross Receipts	In addition to the Base Fees set forth above, any event involving revenue generation from ticket sales, admission charges, sale of artwork, etc. shall be assessed an additional fee equal to 15% of the total gross receipts.	
Tent use		
April through October	No additional charge	
Nov - March	\$2,000	
Other Furnishings/ Equipment		
White folding chairs	\$2 per chair (for use inside or outside in the plaza tent area)	